**Sojan Yadav**

[vsowjanyan52@gmail.com](mailto:vsowjanyan52@gmail.com)  **RESUME Business Analyst**

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| SUMMARY OF SUMMARY |
| * Around yrs. of IT experience at various levels, in a highly competitive and challenging environment that stimulated and encouraged constant learning on the job and at the same time demanding creative & innovative skills of the highest order. * As Business Analyst, I provide support to the project team in analysis and documentation of business needs and ensuring the accurate alignment of technology with business objectives, I am experienced in business analysis, cross system integration analysis, data analysis, use case analysis, requirements elicitation, gap analysis, configuration and change management, process re-engineering, design, testing, problem-solving and project management. * Liaison experience, customer consultant facilitating business process integration efforts between diverse groups, communication of technical concepts to non-technical audiences, Joint collaboration of business and technical environments, JAD facilitator. * Planning, coordinating and tracking project activities designed to meet documented requirements. * Coordinate release activities with the project team members * Expert in complex data collection and analysis activities using advanced SQL, RDBMS knowledge across database platforms such as Oracle, SAP, Peoplesoft, EV5, ADP. * Solid understanding of computing environment, systems engineering concepts, architectural framework diagrams, QA testing, building test plans, test cases, scripts, UAT, systems integration with multiple sources including outside vendors. * Creative and aggressive self-starter with integrative thinking skills, capable of forming and maintaining positive and productive working relationships in internal, external, independent and team environments. * Excellent analytical ability, facilitative, consultative, accountable, strong leadership, interpersonal communication and judgment skills including teamwork, building customer relationships. |

**Technical skills:**  
**Project Management Methodologies:** SDLC, Rational RUP, Agile  
**Tracking Tools:** Clear Quest, Clear Case, Visual Source Safe, Rational Requisite, ALM Quality Center, Remedy, Blueprint.  
**Workflow Tools:** MS Visio, MS Project, MS Office, MS SharePoint  
**Databases:** SQL Server, MS Access, MySQL, Oracle 11g  
**Programming Languages:** Java, .NET, SQL, HTML, XML

**Professional Experience:**

**Client- UTC, Farmington, CT Duration: Jan 2018 to present**

**Industry: Aerospace**

**Role: Business Analyst**

**Job Roles & Responsibilities:**

* Worked closely with the Executive Management, Directors and business users to gather, analyze and create the Business Requirements documents, document the functional requirements to be provided to development teams.
* Performed business process automation through requirements engineering and business process redesign with gap analysis.
* Distinguished between different types of users (providers, internal staff) and identified several important human engineering factors and guidelines and incorporated them into Data Flow Diagrams extensively to Re-Engineering Business Process with Visio.
* Performed analysis on various modules pertaining to the web application.
* Prepared test plans based on Business Requirements Documents (BRD) and prepared the test cases for all requirements.
* Provided guidance to the QA team in order to develop scenarios for validation and testing.
* Resolved issues related to requirements during system testing and UAT.
* Participated in the planning and execution of the User Acceptance Testing effort.
* Performed defect tracking, documentation and change requests.
* Initiated and validated changes as well as facilitated new user training and ongoing training and support of project systems, upgrades and modifications in system rules.

**Environment: TOAD, Oracle 10g/11i, SQL, PL/SQL, STAT 5.2, UNIX, Windows XP, ADP, EV5, SQR.**

**Client- Cargill Inc., Hopkins, MN Duration: Jan 2017 to Dec,2017**

**Industry: Retail**

**Role: Business Analyst**

**Job Roles & Responsibilities:**

* Worked as a liaison between security Analysts, subject matter experts, management, and IT teams in developing a better understanding of the Business processes. Effectively resolved conflicts in building and agreed upon solution for the proposed system.
* Led inception and elaboration phases of system development in process of iterative development. The system was developed using a component-based architecture enabling maximum reuse.
* Facilitated interview sessions and JAD sessions with Subject matter experts, Counter terrorism specialists and Stakeholders, and identified the needs of the integrated system and categorize them as business and functional.
* Conducted risk analysis to identify risk-centered components that encompassed core functionality of the system and potential risk points to avoid operational errors.
* Modeled functional requirements using use case models to contextualize the system.
* The requirements were leveled at business, system and sub system levels, and requirements were traced to identify missing and/or redundant functionality
* Identified and developed Process flow models and staff assignments.
* Distinguished between different types of users and identified several important human engineering factors and guidelines and incorporated them into the design of a user interface using MS Visio.
* Prepared test plans based on User Requirements Documents (URD) and prepared the test cases for all requirements.
* Worked closely with quality assurance and development teams to clarify and understand the functionality in order to resolve issues and provide feedback.
* Provided guidance to the QA team to develop scenarios for validation and testing.
* Participated in the planning and execution of the User Acceptance Testing effort.
* Resolved issues related to requirements during system testing and UAT.
* Assisted in documenting User Manual.
* Performed defect tracking, documentation and change requests.
* Worked closely with development team in estimating number of development hours to improve budget plans and successful completion of each production push.
* Participated in weekly meetings with management to inform business users of overall project progress.

**Environment:  TOAD, Oracle 10g/11i, SQL, PL/SQL, STAT 5.2, UNIX, Windows XP.**

**Client- Accenture/Trinity Health, Detroit, MI Duration: March 2016 – December,2016**

**Industry: Healthcare**

**Role: Business Analyst**

**Job Roles & Responsibilities:**

* Conducted Business Requirements Gathering sessions in the form of questionnaires and business scenarios with the end users, subject matter experts (SME) and the developers.
* Analyzed and documented the business requirements, meeting minutes, responses to questionnaires and got approval of the documents from the client in the form of sign off.
* Developed various use cases, workflow, screen mock-ups, and conversion requirements.
* Conducted risk engineering to derive and execute action plans on time.
* Responsible for testing the entire application with Manual and Automated Strategies.
* Created Test Plan and Test Case Templates for testing the entire application.
* Responsible for performing Functional, Integration, Performance Testing and End to End testing. Involved in quality assurance phase planning, coordination an implementation of QA strategy for overall project. Performed user acceptance testing (UAT) to validate user requirements and expectation.
* Monitored project status to ensure progress toward completion, required procedural steps are completed fully and timely, participants are informed of progress. Tested the customer service management module in Amdocs.

**Environment:  TOAD, Oracle 10g, SQL, PL/SQL, STAT 5.2, UNIX, Windows XP.**

**Client- Capital One, Plano, TX Duration: March 2014 – Feb,2016**

**Industry: Banking**

**Role: Business Analyst**

**Job Roles & Responsibilities:**

* Created Business Requirements Gathering sessions in the form of questionnaires and business scenarios with the end users, subject matter experts (SME) and the developers. Gathered user and business requirements through interviews, surveys and prototyping.
* Analyzed and prioritized user and business requirements as system requirements that must be included while developing the software. Planned and defined system requirements to Use Case, Use Case Scenario and Use Case Narrative using the UML methodologies.
* Created Use Case Diagrams, Data Flow Diagrams, Activity Diagrams and Sequence Diagrams in MS Visio.
* Conducted JAD sessions with management, SME, vendors, users and other stakeholders for open and pending issues. Implemented SOA concepts (search oriented architecture) for the application and implemented search engine based techniques.
* Helped prepare Logical Data Models that contains set of diagrams and supporting documents containing the essential business elements, detailed definitions, and descriptions of the relationships between the data elements to analyze and document business data requirements.
* Modeled cash flows for securitized transactions containing wide variety of underlying asset classes. Responsible for creating proprietary Excel-based models to calculate bond waterfalls, overcollaterization and interest coverage ratios, and several other portfolio criteria.
* Collected user requirements to create a technological platform to perform transaction -related asset level due diligence, analytics and cash flow modeling, structural and document review.

Environment: **SQR, TOAD, ORACLE 10g,STAT 5.3, SQL PLUS 9.0.1**

**Client- Metro Cash & Carry, Pune, India Duration: Jan,2012- Jan,2013**

**Industry: Retail**

**Peoplesoft 9.0 implementation, People Tool 8.52 & Enhancement**

**Role: Functional Analyst**

**Job Roles & Responsibilities:**

* Performed functional analysis and gather business requirements
* Analyzed requirements to apply system solutions to business problems
* Created prototypes for new designs and walk through with business owners
* Developed functional specs for special projects, data flow diagrams flow charts and functional mapping for automated solutions in support of business process operations and functions
* Documented system enhancement proposals, outline issues, alternatives and provide recommendations detailing performance, costs, scheduling, time and benefits
* Reviewed functional specs with business sponsors for approval.
* Implemented, Customized & Setup for Benefits, Rules, Benefits Billing, Events & Actions, Specifying Event Classes, Trigger, Processing Events for COBRA, Multiple & Concurrent Open Seasons, Flexible Spending Account, Compensation, Workforce Admin, T&L, Payroll Interface, MSS, ESS, Competencies, Positions, Stock, Absence, Recruiting & TAM, Learning, ePerformance, Pension, Approval & workflow engine. Identified GAP & provided solution for recommended business processes.
* Developed configuration design documents for all the special projects.
* Developed migration scripts for the configuration data.
* Spearheaded unit and system testing of special projects.
* Developed test plans for system and User Acceptance testing.
* Established test entrance/exit criteria.
* Executed system and integration testing of all the special projects.
* Prepared test completion report.
* Interfaced regularly with customers at various levels.
* Trained business users and provide go-live support.

Environment: **SQR, TOAD, ORACLE 10g, SQL PLUS 9.0.1**

**Client- Unilever, Bangalore, India Duration: May 2010- Jan,2012**

**Industry: Retail**

**Peoplesoft HRMS 9.0 Support, People Tool 8.51**

**Role: Functional Consultant (PeopleSoft)**

**Job Roles & Responsibilities:**

* Captured prioritized business requirements from business process owners.
* Working sessions with business process owners to demonstrate application capabilities related to Talent Acquisition Manager and Candidate Gateway.
* Carried out fit-gap analysis based on the business requirements gathered
* Reviewed fit-gap document with business process owners.
* Developed functional specifications based on the gaps identified.
* Integrating Talent Acquisition Manager with Payroll for North America for Employee Referral Program.
* Analyzed impact of custom process for job opening and offer approval processes, new hire contract administration, absence recording & racking, car management among others.
* Prepared data conversion plans and developing data maps for conversion into 8.9 systems.
* Prepared the configuration design document and completing configuration of the systems.
* Lead testing efforts for all the systems being rolled out by developing comprehensive test plans, test scripts and test cases.
* Worked on Core HCM & Self-Service modules applied Patches & Bundles, Performed setups, configuration & customizations to various functionalities such as Workforce Admin, Benefits, T&L Rules, Absence, Recruiting & TAM, Learning, ePerformance. Developed Custom integration & GUI interface for processes like New-Hires, Person of Interest, FMLA, FSA, HR Case, support & solutions, provided production Support as per SAL for reported issues & performed data cleanup.
* Carried out functional testing of all delivered and custom functionality
* Tracked defects and retesting following resolution.
* Prepared test completion report.
* Setting up user security profiles for the merged entity.

**Project: Warner Bros**.

**Job Roles & Responsibilities:**

* Gathered functional requirements and prioritized for application enhancements.
* Acted as a liaison between the business community and PeopleSoft Support Team
* Study of different interfaces.
* Documented, tested, and oversee all business processes within the modules.
* Prepared and executed test scripts and sign off on changes to production environment.
* Interacted and assisted Tech Team to modify interfaces to convert legacy Asset data to PeopleSoft Asset Management.
* Designed Purchasing workflow process.
* Troubleshoot GL Journal Edit issues.
* Worked with Business unit, setup Ledger.

**Client- Artha Money, Bangalore, Indian Duration: July, 2009- Dec,2009**

**Industry: Trading Company**

**SAP HRMS ECC 6.0 Implementation**

**Role: Process Associate**

**Job Roles & Responsibilities:**

* Analyzed and researched the legacy systems for SAP implementation
* Gathered business requirements, designed business processes diagrams
* Conducted stakeholder’s meetings to identify AS-IS and TO-BE business processes
* Analyzed the business processes and mapped to SAP functionality
* Configured and implemented SAP system
* Organized data migration, testing processes and provided training
* Conducted SAP HR training and post implementation support
* Worked closely with the technical teams and delivered technical solutions
* Worked and improved manual and automated processes.
* Provided technology solutions related to logistics, finance, and controlling systems

**EDUCATION:**

* (MBA)Master in Business Administration (Finance & Tax and Computer Science), Bangalore, India 2010